



November 2024 Tech Classes and Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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	Library Branch Abbreviations BPJI: Baxter-Patrick James Island BFWA: Bees Ferry West Ashley	DOR: Dorchester Road HSTA: Hurd St. Andrews JOH: John's Island	MTP: Mount Pleasant OTR: Otranto Road STPH: St. Paul's Hollywood			Getting Started with Computers 1-3 p.m. at STPH
3	4	5	6	7	8	9
	Intro to Ancestry Library Edition 1:30-2:30 p.m. at JOH Creating and Organizing Files 5:30-7:30 p.m. at HSTA Resume Writing 6-7:30 p.m. at Main	Digital Drop-In 10-11 a.m. at BFWA Getting Started with Computers 2-4 p.m. at DOR	Basic Word 10-12 p.m. at Wando	Digital Drop-In 11-1 p.m. at Main Video Conferences Basics 2-3 p.m. at OTR Creative Studio: DreamWeaver 5-7 p.m. at STPH Advanced Excel 5:30-7:30 p.m. at MTP		
10	11	12	13	14	15	16
	 Library Closed	Buying and Selling Online 10-11 a.m. at BFWA Creative Studio: DreamWeaver 10-12 p.m. at STPH 20 Tips for Android 1-3 p.m. at MTP Digital Drop-In 2-4 p.m. at DOR 2:30-4 p.m. at HSTA	Digital Drop-in 10-11:30 a.m. at Wando	Exploring CCPL's Digital Resources 11-12 p.m. at BPJI		
17	18	19	20	21	22	23
	Basic Word 5:30-7:30 p.m. at HSTA Advanced Word 6-7:30 p.m. at Main	Choosing a New Computer or Tablet 10-11 a.m. at BFWA Creative Studio: DreamWeaver 2-4 p.m. at STPH Finding Popular Sites 2-4 p.m. at DOR	Advanced Word 10-12 p.m. at Wando	Digital Drop-In 11-12 p.m. at BPJI 11-1 p.m. at Main What Do I Read Next 2-3 p.m. at OTR Advanced PowerPoint 5:30-7:30 p.m. at MTP	Smart Shopping 1-2:30 p.m. at Main	
24	25	26	27	28	29	30
	Digital Drop-In 1:30-2:30 p.m. at JOH	Creative Studio: DreamWeaver 10-12 p.m. at STPH 20 Tips for iPhone/iPad 1-3 p.m. at MTP		 Library Closed	Library Closed	

Please see the reverse side for training locations and contact individual branches for registration info



Tech Classes and Programs

Charleston County Public Library provides free technology classes and programs. These classes cover a range of topics from computer basics to artificial intelligence. Most classes and programs do not require advanced registration. Contact your branch below for more information about a specific class.

Individual Tech Help

Do you have a few questions about how to use your laptop, smartphone or tablet? Need a little help with that special project or getting started with CCPL's downloadable and streaming services? Sign up for a 30-minute appointment with a Tech Team member. Call your local branch listed below to ask about signing up for help with resumes, job applications, CCPL's digital collection and more!

TRAINING LOCATIONS

BPJI—Baxter-Patrick James Island Library *

843.795.6679
1858 South Grimball Road
Charleston, SC 29412

HSTA—Hurd St. Andrews Library *

843.766.2546
1735 North Woodmere Drive
Charleston, SC 29407

Main Library

843.805.6930
68 Calhoun Street
Charleston, SC 29401

STPH—St. Paul's Hollywood Library *

843.889.3300
5130 Highway 165
Hollywood, SC 29449

BFWA—Bees Ferry West Ashley Library *

843.805.6892
3035 Sanders Road
Charleston, SC 29414

JOH—John's Island Library *

843.559.1945
3531 Maybank Hwy.
John's Island, SC 29455

MTP—Mount Pleasant Library *

843.849.6161
1133 Mathis Ferry Road
Mt. Pleasant, SC 29464

*Libraries marked with an asterisk have computers with access to Adobe Creative Cloud

Password Best Practices

Your passwords safeguard almost everything you do online. Creating strong passwords is crucial for protecting your information. Here are three password tips from America's Cyber Defense Agency:

1. Make them long

At least 16 characters - longer passwords are stronger passwords

2. Make them random

Use a random mix of letters, numbers, and symbols, like cXmnZK65rf*&DaaD. If a random string of characters is too difficult to remember try a memorable passphrase of 4-7 unrelated words like Horse Purple Hat Run Bay Lifting.

3. Make them unique

Use a different password for each account, so if one account is compromised it does not impact other accounts.

It is recommended that you enable multi-factor authentication (MFA) when possible. MFA increases your security by requiring a second verification step, like a code sent to your phone. This extra step protects your accounts even if your password is compromised.

<https://www.cisa.gov/secure-our-world>

DOR—Dorchester Road Library *

843.552.6466
6325 Dorchester Road
North Charleston, SC 29418

KSNC—Keith Summey N. Charleston Library *

843.744.2489
3503 Rivers Ave.
North Charleston, SC 29405

OTR—Otranto Road Library *

843.572.4094
2261 Otranto Road
North Charleston, SC 29406

Wando Mt. Pleasant Library *

843.805.6888
1400 Carolina Park Blvd.
Mt. Pleasant, SC 29466